

**The 18th Judicial District Court in Port Allen, Louisiana is seeking a Certified Court Reporter**

The 18th Judicial District Court in Port Allen, Louisiana is now accepting applications for one of two positions as a Certified Court Reporter assigned to The Honorable Judge Tonya S. Lurry. This position offers a competitive salary, retirement and health insurance benefits, as well as a per-page rate for all transcripts. All duties will be shared with another full-time court reporter.

Court Reporters at the 18th JDC cover all aspects of court including civil, criminal, juvenile and family court proceedings. You will be required to report all proceedings using the method in which you are certified (machine or voice).

Qualified applicants should submit a current detailed resume to [info@wbrjudge.org](mailto:info@wbrjudge.org) or mail to the address below:

The Honorable Judge Tonya S. Lurry

c/o Court Reporter Position

18th Judicial District Court P.O. Box 724

Port Allen, LA 70767

**The 9th Judicial District Court in Alexandria, Rapides Parish, is seeking a Court Reporter**

The 9th Judicial District Court in Alexandria, Rapides Parish, is looking to hire a court reporter. This position is salary based and full time with applicable benefits.

Candidates must possess a CCR or CDR and be in good standing with the Louisiana Court Reporter Board. Candidates should be proficient in the preparation of transcripts with established formats and be familiar with courtroom proceedings.

Annual Salary – \$40,933.62

CLE, insurance and license renewals paid by the 9th JDC.

Please send resume' or inquiries to [hlaflleur@thjdc.com](mailto:hlaflleur@thjdc.com).

**Civil District Court, Orleans Parish, Seeks Two Full-Time Court Reporters**

The Civil District Court for the Parish of Orleans seeks qualified applications for two full-time vacancies for the position of Official Court Reporter. One vacancy exists in the First City Court, the second vacancy exists on the general jurisdiction docket of the Civil District Court.

Court Reporters are full-time employees with an excellent salary (\$63,218) and benefits package that includes annual equipment maintenance and software necessary for the position, office space, etc. The new hires will be expected to capture, maintain and transcribe records of all necessary court proceedings where a record is required. The Court Reporter will be responsible for and respond to all requests for transcripts in a timely manner. Please forward your resume and court reporter certification to [resumes@orleanscdc.com](mailto:resumes@orleanscdc.com) for consideration. We look forward to your application.

**United States District Court Eastern District is Seeking a Full-Time Court Reporter**

The United States District Court for the Eastern District of Louisiana is seeking qualified applicants for the part-time permanent position of Official Court Reporter. Official Court Reporters are appointed by and serve at the pleasure of the court and must comply with the requirements of the Judicial Conference of the United States and the Court Reporter Management Plan of this Court.

All application material must be submitted ELECTRONICALLY, no exceptions, to:  
HRAdmin@laed.uscourts.gov

For more information on this position click the pdf here: [United States District Court Eastern District 40th Judicial District Court in Edgard, Louisiana, Louisiana is now accepting applications for Official Court Reporter For Division A](#)

Saint John The Baptist, 40th Judicial District Court, Court Reporters are certified and licensed in voice or machine writing (machine writing preferred). They cover all aspects of court reporting: civil, criminal, domestic, juvenile and family court proceedings. This work includes transferring information of a confidential and/or sensitive nature, requiring a high degree of discretion. Each reporter responds to a variety of requests for information from a variety of clients including, but not limited to: judges, law clerks, clerks of court, district attorney's office, public defender's office, private attorneys and members of the general public associated with the case. Each reporter must possess and demonstrate excellent interpersonal skills and interact in a professional manner with all staff levels as well as the general public.

Interested parties must submit a resume to [diva@stjohnclerk.org](mailto:diva@stjohnclerk.org) or mail to the address below:

Goldie Rainey

Judicial Assistant to Honorable Judge Vercell Fiffie P.O. Box 277

Edgard, Louisiana 70049

For more information on this position click the pdf here: [40th Judicial District Court in Edgard, Louisiana](#)

**19th Judicial District Court in Baton Rouge, Louisiana is now accepting applications for four Certified Court Reporters to fill full-time positions.**

The positions are for full-time employees with a full salary plus benefits as well as reimbursement for continuing education, license renewal, and seals. The Court further provides maintenance of bonds, office space, essential equipment and software for job performance, and a court liaison to mediate between attorneys regarding transcript request. Courts covered will be criminal and civil. The new hire will be expected to perform highly responsible duties of recording and transcribing verbatim records of judicial trials, conferences, hearings or any other court proceedings where a record is required and be fully responsible for the preparation of a complete and accurate record of proceedings which may involve highly technical terminology used in a number of different fields.

**3rd Judicial District Court (Lincoln and Union Parishes) is now accepting applications for a Court Reporter position with our Division "A" Judge.**

The position is for a CCR and/or CDR licensed employee. The position includes benefits as well as reimbursement for continuing education, license renewal, and seals. The court further provides maintenance of bonds, office space, essential equipment, software for job performance and reimbursement of travel expenses.

Please forward your resume to [pdance@lincolnparish.org](mailto:pdance@lincolnparish.org) or call 318-251-5121 and ask for Pam Dance.

We look forward to hearing from you!

**15th Judicial District Court in Lafayette, Louisiana is now accepting applications for Certified Court Reporters to fill full-time positions.**

The positions are for full-time employees with a full salary plus benefits as well as reimbursement for continuing education, license renewal, and seals. The Court further provides maintenance of bonds, office space, essential equipment and software for job performance, and a court liaison to mediate between attorneys regarding transcript request. Courts covered will be criminal and civil. The new hire will be expected to perform highly responsible duties of recording and transcribing verbatim records of judicial trials, conferences, hearings or any other court proceedings where a record is required and be fully responsible for the preparation of a complete and accurate record of proceedings which may involve highly technical terminology used in a number of different fields.

Please forward your resume and court reporter certification to [shbriggs@15thjdc.org](mailto:shbriggs@15thjdc.org) or contact the same at 337-269-5706 for more information. We look forward to welcoming you to our 15th JDC family!

**Orleans Parish District Attorney's Office is seeking a Grand Jury Court Reporter**

OPDA is on a mission to increase safety in New Orleans by holding violent offenders accountable for their criminal acts.

One of the strategies employed by District Attorney Williams in this fight has been to utilize the Orleans Parish Grand Jury to issue indictments for the most serious crimes affecting our neighborhoods. OPDA has done so by both increasing the frequency at which prosecutors convene the Regular Grand Jury, and adding a Special Grand Jury. Together, these Grand Juries meet approximately once or twice per week (on Wednesdays and Thursdays), with breaks for holidays.

OPDA is now seeking an in-house team member to report and transcribe these recurring Grand Jury proceedings.

## Orleans Parish Juvenile Court is Seeking a Certified Court Reporter

The Orleans Parish Juvenile Court is seeking a Certified Court Reporter who can transcribe records verbatim via voice or machine writer of judicial trials, conferences, hearings, or any other court proceedings where a record is required and be fully responsible for the preparation of a complete and accurate record of proceedings . The Court Reporter will be responsible and respond to all requests for transcripts in a timely manner.

Please forward your resume to [opjc-resumes@nola.gov](mailto:opjc-resumes@nola.gov) for additional information or assistance call 504-658-9612.

## **First Judicial District Court of Caddo Parish is Seeking a Full-Time Court Reporter**

Shreveport, Louisiana, First Judicial District Court of Caddo Parish is currently seeking two full-time court reporters starting immediately, certified with a LA CSR and/or RPR, machine or voice writers. Benefits include salary and transcript pay along with medical and dental, retirement and a nice reimbursement of your expenses yearly! Great group of reporters, judges and others to work with. It is a great place to live with plenty to do.

Please send your resume to Her Honor, Judge Katherine Dorroh, at [kdorroh@kdorrohlaw.com](mailto:kdorroh@kdorrohlaw.com). You may also call (318) 226-6834 for more information.